

VACANCY ANNOUNCEMENT



## **The Embassy of Denmark in Korea seeks an experienced and ambitious Innovation Officer**

*Would you like to work with innovation and business development in an international setting and with a high degree of influence on your own tasks and responsibilities? Join our team of highly motivated and competent staff at Innovation Centre Denmark, which is a section at the Embassy of Denmark in Seoul. The Innovation Centre was established in August 2013 with the aim to facilitate and promote innovation driven and R&D based collaboration between Korean and Danish enterprises, universities and research institutions.*

### **Job descriptions and responsibilities**

The centre works on consultancy basis for Danish enterprises within three overall themes: Life science, ICT and Clean Tech. On a yearly basis the centre has around 50-70 individual paying customers, as well as a number of universities and research institutions visiting and creating partnerships or agreements with Korean counterparts, as non-paying customers. The centre performs its effort mainly through four types of activities: assisting SMEs and start-ups; higher education collaboration; science and technology – partnering and assessment; business development.

The Innovation Officer will be responsible for building up and maintaining a client base in Denmark. This will involve sales, developing and delivering innovation services to Danish companies, based on the themes and activity types described above. The candidate will have an annual individual income target. Moreover, an important part of the responsibility for an innovation officer is to create and maintain contacts and networks with Korean organisations, companies and research institutions in order to identify the right partners for Danish companies. A number of administrative tasks are also part of the job.

### **Requirements and working conditions**

The Embassy of Denmark is looking to employ a full time Innovation Officer (37.5 hours per workweek in average). The position is a two-year contract position with the possibility of extension, depending on performance.

The Embassy is seeking an experienced innovation officer profile with an educational background preferably in business and engineering in combination, at MSc level or PhD level, and with a proven track record/experience from consultancy sector or other sales oriented job positions. The candidate should demonstrate skills and expertise within technology and business within one or more of the ICDK themes. The candidate is expected to have strong analytical skills and should demonstrate deep knowledge on Korean governmental and private sector strategies in R&D, industry and technology development.

The candidate is expected to have a well-established network and profound knowledge in Korean business sectors, including conglomerates, SME sector and preferably also the start-up scene. This network and knowledge will be the cornerstone in the Innovation Officer's effort to create partnerships and facilitate new business development opportunities between Danish and Korean companies.

The candidate's personal profile should be team-oriented and with an ability to work independently. The candidate should be willing to work with and share knowledge in an informal team setting, where all team members can contribute and give their opinion, no matter age or experience. The Innovation Officer will join the innovation centre team, which consists of 7 team members.

The candidate should also be fluent in both Korean and English oral and written language.

The Embassy can offer favourable and flexible working conditions with normal working hours from 9.30- 17.00, with variations according to tasks and travels. Working days at the Embassy can vary, and all employees are expected to handle administrative tasks related to accounting, invoicing and filing. Accordingly, flexibility and readiness to take up new challenges will be an advantage. The Embassy offers an attractive holiday scheme and a friendly, open and informal working atmosphere.

### **Process**

The Embassy is looking to fill the vacancy on April 1<sup>st</sup> or hereafter. Deadline for submission of applications is February 28<sup>th</sup>, 2018.

Interviews and tests will take place within the two first weeks of March.

Questions on the position please contact Executive Director for Innovation Centre Denmark Seoul Martin Rune Hoxer [marhox@um.dk](mailto:marhox@um.dk)

Please send CV and letter of motivation in English by e-mail to the Embassy to [mafred@um.dk](mailto:mafred@um.dk) and indicate "VACANCY" in the mail title.

Embassy of Denmark  
Innovation Centre Denmark  
Namsong Building, 5th floor  
272 Sowol-ro, Yongsan-gu  
Seoul 04342